

Remote Learning

Lectures will be delivered live during the scheduled times via Zoom (Zoom meeting request can be found in the Nexus calendar). All lecture sessions will be recorded and posted in Nexus when it becomes available.

All course material including lecture notes, slides and recorded lecture videos, sample code, assignment details (see evaluation criteria section) will be available in Nexus.

Both midterm test and final exam will be delivered online through Nexus. Midterm test will be conducted at class time through Nexus and Zoom (see important date section). Final exam date and time will be announced later in class, and will be delivered through Nexus and Zoom.

Students must be available via Zoom during the lecture times.

- Students must display their real/full name
- Use of Video is optional.
- Participants must be muted when not speaking
- Students may interact via chat, voice or gestures

Students can find answers to frequently asked questions related to remote learning here:

<https://www.uwinnipeg.ca/covid-19/remote-learning-faq.html>.

Note: A permitted or necessary change in mode of delivery may require adjustments to important aspects of course outlines, like class schedule and the number, nature, and weighting of assignments and/or exams.

Evaluation Criteria For ACS-1809 Students

Assignments: 10%

- There will be 3 assignments where Assignment 1 is worth 4%, Assignment 2 and 3 is worth 3% each.
- Due at 11:59:59 pm on the assignment indicated due date.
- No late or handwritten assignment will be accepted. Only under special circumstances e.g. medical, death in a family, and etc., and subject to approval before late assignment will be accepted with a 20% penalty off for each late day.
- Assignments are to be submitted through Nexus. Written assignments should be in PDF (Portable Document Format) only and for web assignment that has HTML, CSS and any supporting files, they are to be Zip before uploading.
- Please refer to the section on [Use of HTML/CSS Templates](#) if you intent to use HTML/CSS template in your assignment.
- When submitting your assignment files, please name the file with your name, student ID and the assignment number, e.g. *John Doe – 12345 – Assignment 1*. So for PDF file it should

be *John Doe – 12345 – Assignment 1.pdf* or a Zip file it should be *John Doe – 12345 – Assignment 1.zip*.

- Assignments that do not meet all the requirements, including those for the submissions, may not be accepted or a portion of the marks will be deducted. Marks will be deducted for not following the file submission format, file naming format and instruction in the assignment.
- **Problem solving and HTML/CSS coding assignments could be very time consuming.** So please start early. Students are responsible for maintaining backups of their work. Students are responsible to review their assignments before submission to make sure the correct files are submitted. All assignments are to be completed individually.
- Multiple submissions are permitted but will only be accepting the last submission as official and be marked. Students may submit a partially completed assignment, and will receive credit for those attempted problems. Students are responsible for backing up and protecting their assignment work.

Project: 15%

- Details of project will be provided in class later.
- Please refer to the section on Use of HTML/CSS Templates if you intent to use HTML/CSS template in your project.

Midterm Exam: 25%

- During regular class time.
- Midterm exam will be administered through Nexus and proctored through Zoom.
- 1 hours 15 minutes duration

Final Exam: 50%

- The final exam covers all material discussed in the course.
- Final exam will be administered through Nexus and proctored through Zoom.
- 3 hours duration

Note: Students should contact the instructor as soon as possible if extenuating circumstances require missing an assignment, test, or examination. A medical certificate from a practicing physician may be required before any adjustments are considered.

Use of HTML/CSS Template

A HTML/CSS template is a large block of HTML/CSS code that is pre-designed/pre-built, in which anyone can add in their own content (text, images, etc) to create a website/page.

Any use of HTML/CSS templates in any form or from any source (free or paid), except those from the sample codes provided by the instructor, is not permitted because the use of template defeats the purpose of taking this course – learn the fundamental of HTML/CSS to build a solid

foundation for web development. It also violates UW's academic integrity policies, which, in short, states the course work submitted must be 100% from your own work. Therefore such practice is considered not acceptable and could be handled as an act of academic misconduct.

Please note that judging whether a student's code is from a template is at the instructor's discretion. The instructor may use the criteria that include, but are not limited to: excessive use of elements/properties that haven't been discussed yet in this course, excessive use of skills/techniques that are beyond the topics in this course (like scripting language), a considerable number of code blocks that are not being actually used in the web pages/website. If necessary, the instructor may also ask the student to thoroughly interpret the code that is suspected as a template.

The penalty to using template(s) is also at the instructor's discretion and could lead to a 0 mark to the web page/website with template(s) in it.

Students are allowed to create their own templates for their own use in assignments/project. All HTML/CSS code used in such template(s) must be written by the student himself or herself. The aforementioned templates are not allow to be shared with other student(s) in any form (modify in full or partially modify), with the exception that the template is being used in the group project. Sharing your templates with other students who use them in their submitted course work will for sure trigger the proceeding of an academic misconduct case.

Letter Grade Assignment

Historically, numerical percentages have been converted to letter grades using the following scale. However, instructors can deviate from these values based on pedagogical nuances of a particular class, and final grades are subject to approval by the Department Review Committee.

A+	90+ - 100%	B+	75 - 79%	C	60 - 64%
A	85 - 90%	B	70 - 74%	D	50 - 59%
A-	80 - 84%	C+	65 - 69%	F	below 50%

Test/Exam Requirements

- Photo ID is required for the midterm test and final exam.
- Midterm and final exams will be delivered via Nexus and Zoom. Students must have video capability in case I want to see your faces clearly visible in the video during the exam. They must be prepared to present their student ID.
- Midterm and final exams is open book.
 - Students are permitted to view only the following authorized course material:
 - Class notes, slides, recordings, sample code, assignment descriptions and solutions posted by the instructor
 - Course textbook

- Student's own course notes and assignment submissions
- Students may use an external tool such as a text editor or IDE to write answers to questions before entering them into the exam
- Students may contact the instructor to ask questions
- External resources (or any material not listed above) are NOT PERMITTED
- External website other than Nexus during midterm and final exam are NOT PERMITTED
- Communication with others (except the instructor) is NOT PERMITTED
- All work must be entirely the students' own. Collaboration or sharing of work is NOT PERMITTED.

Students with documented disabilities, temporary or chronic medical conditions, requiring academic accommodations for tests/exams (e.g., private space) or during lectures/laboratories (e.g., note-takers) are encouraged to contact Accessibility Services (AS) at 204-786-9771 or accessibilityservices@uwinnipeg.ca to discuss appropriate options. All information about a student's disability or medical condition remains confidential.

<https://www.uwinnipeg.ca/accessibility-services>.

Students may choose not to attend classes or write examinations on holy days of their religion, but they must notify their instructors at least two weeks in advance. Instructors will then provide opportunity for students to make up work examinations without penalty. A list of religious holidays can be found in the 2020-21 Undergraduate Academic Calendar online at <http://uwinnipeg.ca/academics/calendar/docs/important-notes.pdf>

Prerequisite and Restriction Information*

(This information can be found in the UW General calendar)

None.

Though students are expected to be capable of perform basic computer operations (understand and manipulate folders, copy/paste files/contents, etc) and using the Internet (especially using web browser).

Regulations, Policies, and Academic Integrity

Academic dishonesty is a very serious offense and will be dealt in accordance with the University's policies.

Avoiding Academic Misconduct: Students are encouraged to familiarize themselves with the Academic Regulations and Policies found in the University Academic Calendar at: <https://uwinnipeg.ca/academics/calendar/docs/regulationsandpolicies.pdf>

Particular attention should be given to subsections 8 (Student Discipline), 9 (Senate Appeals) and 10 (Grade Appeals). Please note, in particular, the subsection of Student Discipline pertaining to plagiarism and other forms of cheating.

Detailed information can be found at the following:

- Academic Misconduct Policy and Procedures: <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/academic-misconduct-procedures.pdf>
- UW Library video tutorial “Avoiding Plagiarism” <https://www.youtube.com/watch?v=UvFdxRU9a8g>

Uploading essays and other assignments to essay vendor or trader sites (filesharing sites that are known providers of essays for use by others who submit them to instructors as their own work) involves “aiding and abetting” plagiarism. Students who do this can be charged with Academic Misconduct.

Non-academic misconduct. Students are expected to conduct themselves in a respectful manner on campus and in the learning environment irrespective of platform being used. Behaviour, communication, or acts that are inconsistent with a number of UW policies could be considered “non-academic” misconduct. More detailed information can be found here:

- Respectful Working and Learning Environment Policy <https://www.uwinnipeg.ca/respect/respect-policy.html>,
- Acceptable Use of Information Technology Policy <https://www.uwinnipeg.ca/institutional-analysis/docs/policies/acceptable-use-of-information-technology-policy.pdf>
- Non-Academic Misconduct Policy and Procedures: <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-policy.pdf> and <https://www.uwinnipeg.ca/institutional-analysis/docs/student-non-academic-misconduct-procedures.pdf>.

Copyright and Intellectual Property. Course materials are the property of the instructor who developed them. Examples of such materials are course outlines, assignment descriptions, lecture notes, test questions, and presentation slides—irrespective of format. Students who upload these materials to filesharing sites, or in any other way share these materials with others outside the class without prior permission of the instructor/presenter, are in violation of copyright law and University policy. Students must also seek prior permission of the instructor/presenter before, for example, photographing, recording, or taking screenshots of slides, presentations, lectures, and notes on the board. Students found to be in violation of an instructor’s intellectual property rights could face serious consequences pursuant to the Academic Misconduct or Non-Academic Misconduct Policy; such consequences could possibly involve legal sanction under the Copyright Policy

https://copyright.uwinnipeg.ca/docs/copyright_policy_2017.pdf

Privacy

Students have rights in relation of the collecting of personal data the University of Winnipeg:
<https://www.uwinnipeg.ca/privacy/admissions-privacy-notice.html>.

More information:

- Zoom and Privacy: <https://www.uwinnipeg.ca/privacy/zoom-privacy-notice.html>
- Testing/Proctoring: <https://www.uwinnipeg.ca/privacy/zoom-test-and-exam-proctoring.html>.

Email Communication Requirements, Class Cancellation, Correspondence from and with Students and Withdrawing from Course

Emails from accounts at uwinnipeg.ca are usually not filtered by the UofW email filter. Thereby it is strongly recommended electronic communication used for the course utilize a UofW email account to minimize the risk of filtering. The use of an external email address maybe blocked and filtered by the anti-spam system, e.g. Gmail.

When emailing the instructor, you are to use the UofW Webmail system, i.e. *webmail.uwinnipeg.ca* to communicate with the instructor. **Do not** use the Nexus email system, i.e. *mail.nexus.uwinnipeg.ca*, Nexus mailbox are not monitored on a regular basis.

The email sent to the instructor must include your full name, your student #, and the COURSE # and SECTION # (like ACS-1809-006) in the subject line of your email. A respectful manner is also expected in the email communications.

When it is necessary to cancel a class due to exceptional circumstances, the course instructor will make every effort to inform students via uwinnipeg email and Nexus.

Students are reminded that they have a responsibility to regularly check their uwinnipeg e-mail addresses to ensure timely receipt of correspondence from the University and/or the course instructor.

Please let course instructor know if you plan on withdrawing from the course. Note that withdrawing before the VW date does not necessarily result in a fee refund.

Required Text Book(s)/Reading List

HTML. A beginners guide

Wendy Willard

5th Edition, 2013

McGraw-Hill Osborne Media

ISBN: 9780071809276

There may be additional reading materials that will be provided in class.

Class notes and notices will be posted on the course website. Students are responsible for material covered in class and announcements made in class.

Course Outline (Tentative)

1. Introduction
2. Basic page structures
3. Color, text, links, images
4. Lists, forms, and tables
5. Cascading Style Sheets
6. Advanced Page Structures
7. Multimedia (as time permits)

Note that all topics listed may not be covered and may be offered in a slightly different time order.