

Master of Public Administration Co-operative Education Job Posting

Business Analyst

52 Week Term

Digital And Technology Solutions

Labour, Consumer Protection and Government Services

10, 215 Garry St

Salary: \$30 per hour, 36.25 Hours work week

Closing Date: 10 May 2022

About US

Digital And Technology Solutions (DTS) is the division of Department of Labour, Consumer Protection and Government Services focus on providing technology solutions and services to departments within the Manitoba government.

Qualifications

The successful candidate must have the following:

- Bachelor's degree (in progress) in Computer Science, Commerce or an equivalent field
- Skills documenting/conducting process re-engineering
- Skills writing use cases, requirements document and drawing process maps on Visio
- Most possess high level of communications, consulting, and client relationship skills. The Analyst must be able to clearly communicate complex technical and business concepts, both to clients (internal or external) and to team members, and to negotiate change
- Must be capable of effectively identifying and framing problems, leading the collection of elements of information, and integrating this information to produce timely and thoughtful decisions
- Knowledge of the Business Analysis Book of Knowledge (BABOK) is considered an asset

Duties

The Business Analyst will be responsible for:

- Conducting requirements workshops with various level of stakeholders
- Project planning and analysis
- Process analysis and mapping
- Prepare business requirement document
- Documenting and proofreading IT business cases
- Change management
- System analysis and recommendation
- Requirements life cycle management
- Strategy analysis

How to Apply

To apply, please address your cover letter and resume before end of day (4:00pm) on May 10, 2022 to the attention of:

Aayush Katkar, Technology Management, Manitoba Government

Aayush.Katkar@gov.mb.ca

(204) 793-1099

10, 215 Garry St

For further information contact:

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